



FIGHT FOOD WASTE

Cooperative Research Centre

REDUCE - TRANSFORM - ENGAGE

Fight Food Waste CRC Establishment Update

Dear Participants

On April 20 I informed you of the proposed Fight Food Waste CRC establishment process. The CRC Management Team (MT) and Bid Advisory Committee (BAC) are currently working through that process. The MT met in Sydney on May 8 to assemble and discuss the initial list of Board candidates among other matters, with the list now being recommended to the BAC who will meet later this week. John Webster, our Independent Chair, is managing this process. Cash contributors to the CRC will be asked to vote on the five proposed Non-Executive Directors in the next week or two, with the number of votes equivalent to your first year cash contributions. Once the Board is appointed they will meet to decide on the CEO role.

In parallel to this process the MT is working on the **Grant Agreement** that is executed with the Australian Government Department of Industry, Innovation and Science. We have until September 24, 2018, to execute the agreement, which will trigger the CRC's first payment, however the aim is to have it signed by **mid-late June for a July 1 2018 start**. Our lawyer, Jason Watson from Elementary Law, will oversee this process. Jason can be contacted at jw@elementaryl原因.com.au.

Once the Grant Agreement has been signed we will have three months (likely until the **end of September, 2018**) to execute the **Participant Agreements** and provide our **Company Constitution**. In preparation for this process the standard Commonwealth template Participant Agreement can be found at [here](#). Jason will prepare variations of the Participant Agreement based on the different levels of involvement in the CRC.

The FFW CRC MT is currently working on the research portfolio and will be in touch with all participants in the coming weeks and months. Some of the larger multi-party projects within the CRC will require internal workshops to aid their formation. These will likely occur in June and July and will go on to form **Project Agreements**. Project Agreements will be reviewed by the Research & Commercialisation Committee once established before being recommended to the Board for approval. This process will occur once all Participant Agreements have been signed. It is important to note that the CRC is on a limited start-up budget in Year 1, so not all projects will be able to commence in the first year. It is anticipated that this may effect first year contributions.

Given that Participant Agreements must be signed by the end of September it is proposed to host the FFW CRC's first **Annual Conference in Adelaide in late October 2018**. The event will present the Board and Committees to participants, as well as the initial research portfolio. It will also celebrate our funding success, something I know that many of you are keen to do as a group.

Finally, I have been asked to promote two opportunities that directly relate to the FFW CRC. The first is to request your participation in the National Food Waste Strategy Benchmarking Survey:

- Last year the Department of the Environment and Energy (DoEE) launched the National Food Waste Strategy with an ambitious goal of halving food waste by 2030. To measure progress of the National Food Waste Strategy and help identify key areas to support food waste reduction activity, DoEE is appealing to you as members of the Fight Food Waste CRC to assist in development of the quantitative baseline. Participation involves partaking in a short phone interview and survey with Arcadis, the waste advisory consultants commissioned to develop the baseline. If you are able to support the project by providing food waste data on either your overall operations or around specific activities/sites, please reach out as soon as possible to Meredith Jay (Meredith.Jay@arcadis.com) and Arcadis will follow up.

The second is to promote the Australian Institute of Packaging food waste half-day training course in New South Wales on Wednesday 25th of July.

- As a part of the Australian Institute of Packaging's commitment to the National Food Waste Strategy, as a core participant in the Fight Food Waste CRC and supporting the United Nations Sustainable Development Goal 12:3, the Institute will be taking their new 'Role of Packaging in Minimising Food Waste' half-day training course to New South Wales in July. This course is open to anyone in the industry who needs to better understand the issue of food waste and packaging. To find out more or register your place go to [link](#).

As always, please do not hesitate to contact me with any questions of concerns.

Yours sincerely,

Steve Lapidge, Interim CEO (steven.lapidge@sa.gov.au; 0401 990 367)